

Kyle Public Library  
Notice of Regular Board Meeting

Notice is hereby given that a meeting of the Kyle Public Library Advisory Board will be held on Thursday, January 11, 2024 at 7:00 PM at the Kyle Public Library Meeting Room, 550 Scott Street, Kyle, TX 78640.

Posted this 4th day of January, 2024, prior to 5:00PM.

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## Agenda

### Call Meeting to Order

### Citizen Comment Period with Library Board

The Library Board welcomes comments from Citizens. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning Library Board business, and they must observe the three-minute time limit.

### Consent Items

1. Consideration and possible action to approve the December 7, 2023 Library Board Meeting minutes.

### Continued Business

1. Consideration and Possible Action of the Circulation Policy.
2. Consideration and Possible Action of the TexShare Policy.
3. Library Director's Report.
4. Friends of the Kyle Library Report.

### Announcements, Informational Items and Next Meeting

1. The next meeting of the Library Board will be on Thursday, February 08, 2024 at 7 pm.

### Adjourn

NOTE: There may be a quorum of the City Council of Kyle, Texas present at the meeting who may participate in the discussion. No official action will be taken by the City Council member in attendance.



# CITY OF KYLE, TEXAS

Draft December 7, 2023 Minutes

Meeting Date: 1/11/2024

Date time:7:00 PM

**Subject/Recommendation:** Consideration and possible action to approve the December 7, 2023 Library Board Meeting minutes.

**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

- Library Board Minutes-DRAFT-12.07.23



## City of Kyle, Texas

### *Kyle Public Library Advisory Board*

**Board Members Present:** S. Copeland, M. Harrell, M. Landrum, G. Otto, J. Torres, & J. Robinson

**City Council Members Present:** none

**Library Staff Present:** J. McCart

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**Call to Order:** The meeting was called to order by S. Copeland at 7:00 p.m.

**Citizen Comments:** none

#### **Consent Items**

1. Approval of November 9, 2023 minutes.
  - A motion to approve the November minutes was made by M. Landrum and seconded by J. Robinson with unanimous approval.

#### **New Business**

1. A new board member introduction and welcome packet for Gloria Otto will be emailed to her. The welcome packet is a 6-page document in PDF introducing the new members to what they need to know with an accompanying PDF of all the documents necessary for the board. Jerry Hendrix, the Assistant City Manager, was in attendance and introduced himself to her and the board. The library has been assigned to J. Hendrix. Gloria introduced herself.
2. S. Copeland mentioned the board will also begin to focus on other items in the future outside of policy and procedure review.

#### **Continued Business**

1. Library Director's Report.
  - The Food for Fines drive donated 640 pounds of food to the Hays County Food Bank. About 1,500.00+ in late fees were paid by the food drive donations. Last year's numbers were not presented at the meeting, but they are probably comparable.
  - Storytime breaks will start next week and resume January 8, 2024.
  - Cookies with Santa is planned for Wednesday, December 13, at 10:30 AM.
  - Spanish classes wrap up today and start back up on January 22, 2024.
  - The staff is working on the Texas Municipal Library Directors Association Report for the achievement in excellence award. The submission consists of answers to 10 questions, a long report, and photographs that are due by December 31, 2023.
  - The book sale brought in about 3,000.00+. All bookbags were sold. The remaining books were donated.
2. Jerry Hendrix introduced himself. He has been in Kyle for 17 years. He spoke of the new City management team and 12 large projects the City is undertaking.

3. Friends of the Kyle Library Report.

- No report.

**Announcements, Informational Items, and Next Meeting**

1. The next meeting will be on Thursday, January 11, 2024 at 7:00 p.m.

**Meeting Adjourned**

- A motion to adjourn was made by M. Landrum and seconded by J. Torres with all in favor. The meeting was adjourned at 7:16 p.m.

**NOTE:** There may be a quorum of the City Council of Kyle, Texas, present at the meeting who may participate in the discussion. No official action will be taken by the City Council member in attendance.

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Spencer Copeland, Chair

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Morgan Harrell, Secretary