

# CITY OF KYLE

## Notice of Special City Council Meeting



Kyle City Hall, 100 W. Center Street, Kyle, TX 78640  
The public can watch remotely at: Spectrum 10;  
<https://www.cityofkyle.com/kyletv/kyle-10-live>. One or more members of the governing body may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the governing body will be present at Kyle City Hall.

Notice is hereby given that the governing body of the City of Kyle, Texas will meet at 8:00 AM on May 13, 2023, at Kyle City Hall, 100 W. Center Street, Kyle, TX 78640, for the purpose of discussing the following agenda.

Posted this 9th day of May, 2022, prior to 11:00 a.m.

---

### **I. Call Meeting to Order**

### **II. Citizen Comment Period with City Council**

The City Council welcomes comments from Citizens early in the agenda of special meetings. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning city business, and they must observe the three-minute time limit.

### **III. Consider and Possible Action**

1. The City Manager and Department Directors will present new budget requests for operating and capital budgets to City Council for consideration and discussion, budget prioritization, and policy direction for the development of the City's proposed operating and capital improvement program (CIP) budgets for Fiscal Year 2023-2024. ~ *Jerry Hendrix, Interim City Manager*

### **IV. Executive Session**

2. Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.

1. Pending or contemplated litigation or to seek the advice of the City Attorney and Attorneys concerning legal issues pursuant to Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct.
  2. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072.
  3. Personnel matters pursuant to Section 551.074.
  4. Convene into executive session pursuant to Section 551.087, Texas Government Code, to deliberate regarding the offer of economic incentives to one or more business prospects that the City seeks to have locate, stay, or expand in or near the City.
3. Take action on items discussed in Executive Session.

## **V. Adjourn**

*At any time during the City Council Meeting, the City Council may adjourn into an Executive Session, as needed, on any item listed on the agenda for which state law authorizes Executive Session to be held.*

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Kyle City Hall is wheelchair accessible. Individuals who require auxiliary aids, interpretive services, and/or other services for this meeting should submit a request at <https://www.cityofkyle.com/contact> or call (512)262-1010, 48 hours in advance of the meeting.



# CITY OF KYLE, TEXAS

## City Council Budget Worksession No.1 of 5 for Fiscal Year 2023-2024

**Meeting Date: 5/13/2023**

**Date time:8:00 AM**

**Subject/Recommendation:** The City Manager and Department Directors will present new budget requests for operating and capital budgets to City Council for consideration and discussion, budget prioritization, and policy direction for the development of the City's proposed operating and capital improvement program (CIP) budgets for Fiscal Year 2023-2024. ~ *Jerry Hendrix, Interim City Manager*

**Other Information:**

**Legal Notes:**

**Budget Information:**

---

**ATTACHMENTS:**

**Description**

- Notice of Budget Meeting 5-10-2023
- Budget - Calendar 2023-2024 Updated 3-21-2023



**City of Kyle, Texas**  
**Notice of City Council Budget Meetings and Public Hearings**  
**Proposed Operating and Capital Budget**  
**For Fiscal Year 2023-2024**

The Kyle City Council is scheduled to conduct worksessions, meetings, and public hearings on the City's proposed budget for Fiscal Year 2023-2024 to review revenues, expenditures, and fund balances for all City Funds. This review and discussion will cover property tax rates, water and wastewater service rates, storm drainage fee, other fees and charges for various City programs and services, capital improvement projects, requests for additional personnel, requests for new equipment and vehicles, and other budgetary items.

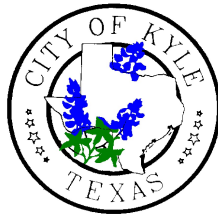
The Kyle City Council is scheduled to hold budget meetings and public hearings on the City's proposed budget for Fiscal Year 2023-2024 on the following dates at the Kyle City Hall located at 100 West Center Street, Kyle, Texas:

- City Council Budget Workshop No. 1: Saturday, May 13, 2023, at 8:00 a.m.
- City Council Budget Workshop No. 2: Saturday, July 8, 2023, at 8:00 a.m.
- City Council Budget Workshop No. 3: Saturday, July 29, 2023, at 8:00 a.m.
- City Council Budget Workshop No. 4: Tuesday, August 15, 2023, at 7:00 p.m.  
(includes public hearing and 1<sup>st</sup> Reading of Budget & Property Tax Rate Ordinances)
- City Council Budget Workshop No. 5: Thursday, August 24, 2023, at 6:00 p.m.  
(includes public hearing & 2<sup>nd</sup> Reading of Budget & Property Tax Rate Ordinances)

All Kyle residents, taxpayers, business owners, and interested persons are invited to attend the City Council's budget meetings and public hearings to provide their comments to the City Council. An electronic copy of the City's proposed operating and capital budget for Fiscal Year 2023-2024 will be available on the City's website beginning July 29, 2023. A printed copy of the complete proposed budget document will also be made available for public inspection during business hours beginning July 29, 2023, at the Kyle City Hall located at 100 West Center Street, Kyle, Texas, and at the Kyle Public Library located at 550 Scott Street, Kyle, Texas.

Date Issued: May 10, 2023

Issued By: Perwez A. Moheet, CPA  
Director of Finance  
City of Kyle, Texas



City of Kyle, Texas  
Budget Development Timeline  
For Fiscal Year 2023-2024 Operating & CIP Budgets

Approved by City Council: 3-21-2023

**TBD** **City Council Visioning Workshop - El Paso, Texas**

Monday, March 6, 2023  
Based on City Council's Visioning Workshop, the Interim City Manager Shares Goals, Expectations, & Budget Guidelines with the Department Directors.

Thursday, April 6, 2023  
Deadline for Department Directors to submit their budget needs (uncut version) for new positions, support costs, CIP, vehicles, and equipment in preparation for Council Budget Worksession #1 on May 13, 2023.

Friday, April 28, 2023  
Chief Appraiser (HaysCAD) Provides Certified Preliminary Estimates for Property Valuations to City.

**Saturday, May 13, 2023** **Council Budget Worksession #1 (8:00 a.m.)**

(Special Called City Council Meeting)  
City Manager & Department Directors Present "Uncut" Budget Needs (O&M and CIP) to City Council.

City Council Provides Feedback, Project Priorities, & Direction to Interim City Manager for the Development of the City's FY 2023-2024 Proposed Operating & CIP Budgets

Monday, May 29, 2023  
City Holiday - Memorial Day

Wednesday, May 31, 2023  
Deadline for Department Directors to submit proposed FY 2023-2024 line item budgets for Council Budget Worksession #2 on July 8, 2023.

Monday, June 12, 2023 thru  
Friday June 23, 2023  
Department Directors Meet With Interim City Manager to Review and Finalize Current Year Estimates for Revenues & Expenditures, Proposed Line Item Expenditure Budgets, CIP Spending Plan, and Revenue Projections.

Tuesday, July 4, 2023  
City Holiday - Independence Day

**Saturday, July 8, 2023** **Council Budget Worksession #2 (8:00 a.m.)**

(Special Called City Council Meeting)  
Based on feedback and direction received from Council in Budget Worksession #1, the Interim City Manager & Department Directors Present "Preliminary" Proposed Operating and CIP Budgets for FY 2023-2024 to City Council.

City Council Provides Feedback & Direction to Interim City Manager for Final Changes to the City's Proposed Budget for FY 2023-2024.

Tuesday, July 25, 2023

Deadline for Chief Appraiser (HaysCAD) to Provide Certified Property Tax Valuations to City

Thursday, July 27, 2023

City Manager Sends Proposed FY 2023-2024 Line Item Budget and CIP Spending Plan to City Council.

**Saturday, July 29, 2023**

(Special Called City Council Meeting)

**Council Budget Worksession #3 (8:00 a.m.)**

Based on feedback and direction received from Council in Budget Worksessions #1 & #2, the Interim City Manager Presents Proposed Operating and CIP Budgets for FY 2023-2024 to City Council.

**Tuesday, August 15, 2023**

(Regular City Council Meeting)

**Council Budget Worksession #4 (7:00 p.m.)**

Public Hearing - Budget, Fees, Utility Rates, & Property Tax Rates  
1st Reading: Budget Adoption Ordinance  
1st Reading: Property Tax Rate Adoption Ordinance

**Thursday, August 24, 2023**

(Special Called City Council Meeting)

**Council Budget Worksession #5 (6:00 p.m.)**

Public Hearing - Budget, Fees, Utility Rates, & Property Tax Rates  
2nd Reading: Budget Adoption Ordinance  
2nd Reading: Property Tax Rate Adoption Ordinance



# CITY OF KYLE, TEXAS

## Executive Session - Convene

Meeting Date: 5/13/2023

Date time:8:00 AM

**Subject/Recommendation:** Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.

1. Pending or contemplated litigation or to seek the advice of the City Attorney and Attorneys concerning legal issues pursuant to Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct.
2. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072.
3. Personnel matters pursuant to Section 551.074.
4. Convene into executive session pursuant to Section 551.087, Texas Government Code, to deliberate regarding the offer of economic incentives to one or more business prospects that the City seeks to have locate, stay, or expand in or near the City.

**Other Information:**

**Legal Notes:**

**Budget Information:**

---

**ATTACHMENTS:**

**Description**

No Attachments Available



# CITY OF KYLE, TEXAS

Reconvene

Meeting Date: 5/13/2023  
Date time:8:00 AM

**Subject/Recommendation:** Take action on items discussed in Executive Session.

**Other Information:**

**Legal Notes:**

**Budget Information:**

---

**ATTACHMENTS:**

**Description**

No Attachments Available