Department Memo

City Council Regular Meeting

DEPARTMENT: City Manager's Office

FROM: Bryan Langley, City Manager

MEETING: January 2, 2024

SUBJECT:

A resolution appointing Aimee Alcorn-Reed as City Attorney, approving a City Attorney Employment Agreement, and authorizing the City Manager to execute the agreement.

SUMMARY:

During the budget process, a new in-house City Attorney position was recommended by staff, and the City Council included the position and funding in the adopted FY 2023-24 budget. Due to the critical nature of this position, the City Manager engaged Affion Public to conduct a national recruitment for the position.

The recruitment firm conducted extensive outreach to identify candidates, and they carefully screened all candidates that were provided to the city of Kyle. Following this process, finalists for the position were identified, and a diverse panel consisting of the recruiter, various staff, and outside legal counsel interviewed the candidates. Aimee Alcorn-Reed was determined to be the most qualified candidate for the position.

RECOMMENDATION:

Staff recommends that the employment agreement with Aimee Alcorn-Reed be approved.

STAFF CONTACT:

Name: Bryan Langley
Title: City Manager