

## SPECIAL CITY COUNCIL MEETING MINUTES

The City Council of the City of Kyle, Texas met in Special Session on November 17, 2022 at Kyle City Hall with the following persons present:

Mayor Travis Mitchell	Lila Knight
Council Member Yvonne Flores-Cale	Evangelina Chapa
Council Member Miguel Zuniga	Scott Reilly
Council Member Daniela Parsley	Jennifer Fadden
Council Member Michael Tobias	Lynn Barboza
Jerry Hendrix, Interim City Manager	
Audrey Guthrie, Assistant City Attorney	
Rachel Sonnier, Communications Director	
Grant Bowling, Video Production Specialist	
Emily Hughes, Assistant City Secretary	
Perwez Moheet, Finance Director	
Sandra Duran, HR Director	

### **I. Call Meeting to Order**

Mayor Mitchell called the meeting to order at 7:07 p.m. Mayor Mitchell asked the city secretary to call roll.

Present were: Mayor Mitchell, Council Member Flores-Cale, Council Member Zuniga, Council Member Parsley, and Council Member Tobias. A quorum was present. Council Member Bradshaw was absent.

### **II. Citizen Comment Period with City Council**

Mayor Mitchell opened citizen comments at 7:08 p.m.

Lila Knight was called to speak as registered. She spoke about how hard it is to find the downtown master plan information on the website.

Evangelina Chapa was called to speak as registered. She spoke about the downtown master plan and parking. She stated that parking is already crowded downtown now and wondered what it will be like with the three-story building and restaurant included in the plan. She also spoke about her concern that people do not know about meetings that are happening.

With no one else wishing to speak, Mayor Mitchell closed citizen comments at 7:12 p.m.

### **III. Presentation**

1. Presentations from qualified Executive Search Firms regarding their proposals for the purposes of recruiting and assisting in the hiring of the City Manager. ~ *Jerry Hendrix, Interim City Manager*

Mr. Hendrix provided information on the process of selecting the top two Executive Search firm candidates before introducing Scott Reilly from Affion Public and Jennifer Fadden from Strategic Government Resources.

Mr. Reilly provided information on the process Affion takes for recruiting city manager candidates.

Ms. Fadden introduced Lynn Barboza, executive recruiter with Strategic Government Resources. Ms. Barboza spoke about her background and experience.

Ms. Fadden and Ms. Barboza provided more information on the methodology and process that Strategic Government Resources would take to find the City's next city manager.

No action was taken.

#### **IV. Executive Session**

2. Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Sessions(s) from time to time as deemed necessary during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
  1. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071.
    - Consult with legal counsel regarding Executive Search Firm Professional Service Agreement terms
  2. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072 to deliberate the purchase of real property for public purpose.
  3. Personnel matters pursuant to Section 551.074.
    - The appointment and employment of the City Manager.
  4. Convene into executive session pursuant to Section 551.087, Texas Government Code, to deliberate regarding the offer of economic incentives to one or more business prospects that the City seeks to have locate, stay, or expand in or near the City.

Mayor Mitchell read into the record, "Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics: Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071 - Consult with legal counsel regarding Executive Search Firm Professional Service Agreement terms; Personnel matters pursuant to Section 551.074 – The appointment and employment of the City Manager."

The City Council convened into executive session at 7:51 p.m.

3. Take action on items discussed in Executive Session.

Mayor Mitchell called the meeting back to order at 8:34 p.m. Mayor Mitchell announced that no action took place in Executive Session and no action would be taken now.

Mayor Mitchell opened the floor for Council to ask questions of the Executive Search Firm candidates.

Mayor Mitchell moved to direct the Interim City Manager to engage in a contract negotiation with the Executive Search firm Affion Public. Council Member Tobias seconded the motion. Motion carried 4-1 with council member Flores-Cale dissenting.

**V. Adjourn**

Mayor Mitchell moved to adjourn. Council Member Flores-Cale seconded the motion. No vote was held.

With no further business to discuss, the City Council adjourned at 8:51 p.m.

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Travis Mitchell, Mayor

Attest:

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Jennifer Holm, City Secretary