

**City of Kyle Ethics Commission  
Ethics Violation Complaint Form**

**Exhibit C**

*All fields **MUST** be completed and **NOTARIZED** for complaint to be considered.*

**Complainant Information:**

Name: (please print)

Address:

Phone number:

Fax number/email address:

**Who is the complaint against:**

Name:

Position with City:

**Specify what law you allege was violated:**

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City Ethics Ordinance, Section(s)

☐

State Conflict of Interest Statute (Local Government Code Chapter 171)

☐

City Charter, Section(s)

**Briefly state in your own words the facts that lead you to believe a violation has occurred. You must include dates or the period of time in which the alleged violation occurred. If your complaint is based on information and belief, then you must state the source and basis of the information and belief. You may add additional lines as necessary to complete this section:**


**MUST COMPLETE PAGE 2**


**Please attach a copy of all documents upon which you are relying as a basis for this complaint.**

By submitting this complaint, you acknowledge the following:

1. I have reviewed a copy of the City Ethics Ordinance.
2. I may be asked to appear at a hearing to present evidence to establish the alleged violation.
3. I understand that knowingly providing false statements in the complaint, or in proceedings before the ethics commission, are subject to criminal prosecution for perjury or civil liability for the tort of abuse of process.
4. I swear or affirm that the information contained in the complaint is either true and correct or that you have good reason to believe and do believe that the facts alleged constitute a violation of the ethics code.
5. When completed submit your form by mail to the City Secretary, 100 W. Center Street, Kyle, TX 78640 or by e-mail to the current City Secretary.

\_\_\_\_\_  
Signature Date

State of Texas :  
County of Hays :

SWORN TO UNDER OATH before me, the undersigned authority, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

<b>City Secretary Use Only</b>	
Date complaint received: _____	Person receiving complaint: _____