



CITY OF KYLE

Office of Emergency Management



MEMORANDUM

TO: Mayor & Council

FROM: Will Paiz-Tabash – Emergency Management Coordinator

DATE: Tuesday, May 3, 2022

SUBJECT: Interlocal Agreement

REQUEST

Request that Mayor, as Chief Elected Official, sign the inter-local agreement with CAPCOG to allow access to Everbridge Regional Notification System.

STAFF ANALYSIS

CAPCOG is the administrative authority that oversees the Everbridge Regional Notification System. City of Kyle currently has access as a member account under Hays County's ILA. As we are standing up our own warning system, CAPCOG has requested that City of Kyle sign an ILA as its own organization, rather than as a subsidiary to another organization.

The communications office will be brought under City of Kyle's Everbridge administration, and the city will determine its own administrators.

RECOMMENDATION

Mayor Mitchell sign the ILA granting City of Kyle access to Everbridge regional notification system.

ATTACHMENTS

1. CAPCOG Inter-Local Agreement