

Our ref: Project No. 05609

4801 Southwest Parkway
Suite 150
Austin, Texas 78735
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EXHIBIT A - PROJECT AMENDMENT NO. 9 SCOPE OF SERVICES SOUTHSIDE WASTEWATER IMPROVEMENTS

Project Description

Construction Phase services for the Southside Wastewater Improvements were previously authorized in Contract Amendment No. 4 and Amendment No. 8. Amendment No. 8 anticipated a construction contract completion of December 2020. The updated construction schedule estimates the project to be complete in August 2021. This schedule change will require additional construction phase services to be performed including continuing with monthly progress meetings, other miscellaneous meetings, review and response of RFIs, and potential change order support. As detailed below, this amendment also includes additional services for design of utilities associated with easement acquisition and design changes required along select properties.

1 Scope of Additional Services

Task 1.1 – Monthly Project Progress Meetings

RPS will continue to attend one construction progress meeting per month to coordinate construction activities between the City, Engineer, and Contractor. The budget estimate is based on time to prepare for, attend and follow-up the meeting as necessary including meeting minutes preparation and distribution. For budgeting purposes, RPS assumes 8 additional progress meetings.

Task 1.2 – Monthly Project Site Visits

RPS will perform one site visit per month to observe construction activities, document progress of Work, and to determine, in general, if the Work is proceeding in accordance with the contract documents. Each site visit will be documented with a field report.

Task 1.3 – Miscellaneous Meetings

RPS will attend up to 4 additional miscellaneous meetings which may include meetings with the Contractor, with City staff, utility providers, or attendance at public meetings. The budget estimate includes preparation for and attendance at the meeting as well as meeting minute preparation and distribution and follow-up, if necessary. It is assumed meetings with the public will be administered by the City staff.

Task 1.4 - Submittal Review

Most submittals required from the Contractor have been submitted and reviewed. We anticipate an additional 12 submittals and re-submittals, and an additional 8 pay application reviews. RPS will receive and review shop drawings, samples, and other data, which the Contractor is required to submit, and take appropriate action on the submittals.

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Task 1.5 – Requests for Information

RPS will continue to receive, log, review and respond in writing to Contractor's formal requests for information (RFI) and as directed by City. RPS will maintain a file of all RFI's and responses.

Task 1.6 – Change Orders

RPS will review proposed allowance directives, change orders, supplemental agreements, and time extension requests from the Contractor as directed by the City.

Task 1.7 – Substantial Completion Inspection

After receipt from the Contractor that the Work is substantially complete, RPS will conduct a “walk through” of the project and assist the City in preparing a “Final Punch List”.

Task 1.8 – Final Completion Inspection

After notification from the Contractor that punch list items have been addressed and the project is ready for final inspection, RPS will conduct a final completion walk through with the City and Contractor to confirm the project is complete. Any remaining work items will be summarized in a written punch list.

Task 1.9 – Record Drawings

RPS will prepare record drawings using information provided by the Contractor and City Inspector, incorporating all field directives and change orders. A “Record Drawing” stamp shall be affixed on each document, signifying the field changes have been transferred. One set of record documents on paper 24” X 36” format with a CD-ROM scan will be submitted to the City.

Task 1.10 – Warranty Inspection

RPS will walk the project with the City and contractor 11 months after substantial completion and prepare a punch list of items to be addressed by contractor.

Task 1.11 – Additional Design Services

RPS will perform additional design services to accommodate design revisions associated with easement acquisition and utility assignment changes along the properties known as Murray, Alexander and Edwards Drive. Design services will include coordination with the City; coordination with TxDOT and utility companies; preparation of design drawings and site-specific traffic control plans; and addressing review comments.

Project Fees

We propose to perform the continuing work described above in accordance with the applicable terms and conditions of our existing contract for professional services for a not to exceed fee of \$79,481. A detailed level of effort spreadsheet itemizing the fees is attached.

Closing

If this proposal meets with your approval, please sign on the following page and return to our office.

Thank you.

Our ref: 005609

To the CITY:

Travis Mitchell
Mayor
City of Kyle
100 West Center Street
Kyle, Texas 78640
Fax: (512) 262-3987

CITY OF KYLE, TEXAS

Signature _____

Printed Name _____

Title _____

Date _____

To the ENGINEER:

Sylvester Johnson, P.E.
Project Manager
RPS
4801 Southwest Parkway, Parkway 2, Suite 150
Austin, Texas 78735
Fax: (512) 326-5659

ESPEY CONSULTANTS, INC. dba RPS

Signature



Printed Name Ralph E. Cox, P.E.

Title Vice President

Date _____

ATTACHMENT B-1 FEE ESTIMATE

City of Kyle
Construction Phase Services (Contract Ammend. No. 4)
January 11, 2021

Yellow = data input
Green, orange = calculated

Fee Breakdown

Task	No	Task Name	Comments	RPS Labor									Other Direct Costs (ODCs)				Total Fee		
				Principal	Project Manager	Sr. Project Engineer	Project Engineer	Engineer Staff	CAD	Project Admin	RPS Hours	Labor Cost	Miles	Mileage Cost	Other Misc.	Markup on ODCs		Total ODCs	
			Average Rates	\$320.00	\$180.00	\$165.00	\$140.00	\$130.00	\$125.00	\$90.00					\$0.575		10%		
1		Construction Phase Services		4	114	24	0	228	176	18	564	\$79,020	800	\$460	\$0	0	\$460	\$79,481	
	1	Project Progress Meetings (8)			16			16			32	\$4,960		\$0		\$0	\$0	\$4,960	
	2	Site Visits (8)			8			24			32	\$4,560	450	\$259		\$0	\$259	\$4,819	
	3	Miscellaneous Meetings (4)		2	12			12			26	\$4,360	200	\$115		\$0	\$115	\$4,475	
	4	Submittal Review			8			40		8	56	\$7,360		\$0		\$0	\$0	\$7,360	
	5	RFIs			10			24	24	4	62	\$8,280		\$0		\$0	\$0	\$8,280	
	6	Change Orders		2	16			32	8	4	62	\$9,040		\$0		\$0	\$0	\$9,040	
	7	Substantial Completion Insp./ Punch List			8			8		2	18	\$2,660	50	\$29		\$0	\$29	\$2,689	
	8	Final Completion Insp./ Punch List			4			4			8	\$1,240	50	\$29		\$0	\$29	\$1,269	
	9	Record Drawings			4			16	24		44	\$5,800		\$0		\$0	\$0	\$5,800	
	10	11 Month Warranty Inspection			4			4			8	\$1,240	50	\$29		\$0	\$29	\$1,269	
	11	Additional Design Services and Coordination for Murray, Alexander, and Edwards, including Site-Specific Traffic Control Plans			24	24		48	120		216	\$29,520		\$0		\$0	\$0	\$29,520	
		TOTAL CPS SERVICES		4	114	24	0	228	176	18	564	\$79,020	800	\$460	\$0	\$0	\$460	\$79,481	