

**2018 ANNEXATION SCHEDULE (FOUR AREAS OF LAND)  
CITY OF KYLE, TEXAS**

DATE	ACTION/EVENT	LEGAL AUTHORITY
<b>By June 15, 2018</b>	<b>NOTICE TO</b> property owner(s) & utility providers (Railroad, as applicable)	Loc. Gov't Code § 43.062
<b>June 19, 2018</b>	<b>RESOLUTION</b> directing development of service and providing for publication of notice of public hearings	
<b>By June 22, 2018</b>	<b>SEND COPY OF DEVELOPMENT AGREEMENT</b> and deadline for acceptance to property owners	
<b>June 30 – July 6, 2018**</b> Publish notice of First Public Hearing and send school district notice	<b>NEWSPAPER NOTICES RE: FIRST AND SECOND PUBLIC HEARINGS;</b> (If applicable, certified Notice to Railroad). <b>POST NOTICE OF HEARINGS ON CITY'S WEBSITE AND MAINTAIN UNTIL HEARINGS COMPLETE</b>	Not less than 10 days nor more than 20 days before 1st and 2nd public hearings. Loc. Gov't Code, §43.063(c).
<b>July 11 – July 17 2018**</b> Publish notice of Second Public Hearing	<b>SCHOOL DISTRICT NOTICE</b> (notify each school district of possible impact w/in the period prescribed for publishing the notice of the <b>First</b> Public Hearing.)	Loc. Gov't Code §43.905; send school district notice not less than 10 days nor more than 20 days before the First Public Hearing.
Ten days after the date the first notice of Public Hearing is published	<b>LAST DAY FOR SUBMISSION OF WRITTEN PROTEST BY RESIDENTS</b> (10 days after first newspaper notice)	Site hearing required if 10% of adult residents of tracts protest within 10 days after 1st newspaper notice. Loc. Gov't Code, §43.063(b)
<b>July 17, 2018*</b>	<b>1st PUBLIC HEARING</b> AND PRESENT SERVICE PLAN (Not more than 40 days before the 1st reading of ordinance) <i>REGULAR MEETING</i>	Not less than 20 days nor more than 40 days before reading of ordinance. Loc. Gov't Code, §§43.063(a) & 43.065.
<b>July 28, 2018;</b> Or at a special called meeting after the 1st Public Hearing	<b>2nd PUBLIC HEARING</b> AND PRESENT SERVICE PLAN (At least 20 days before 1st reading of ordinance.) <i>SPECIAL CALLED MEETING</i>	Not less than 20 days nor more than 40 days before reading of ordinance. Loc. Gov't Code, §§43.063(a) & 43.065.
Institution Date <b>August 21, 2018*</b>	<b>FIRST READING OF ORDINANCE</b> <i>REGULAR MEETING</i>	Date of institution of proceedings. Not less than 20 days from the second public hearing nor more than 40 days from the first public hearing. Loc. Gov't Code, §43.063 (a)
September 4, 2018; Or at a special called meeting after the 1st First Reading	<b>SECOND-FINAL READING OF ORDINANCE</b> <i>REGULAR MEETING</i>	Not more than 90 days after 1 <sup>st</sup> reading of Ordinance §43.064.
<b>Within 30 days of Second Reading</b>	<b>CITY SENDS COPY OF MAP</b> showing boundary changes to County Voter Registrar in a format that is compatible with mapping format used by registrar	Elec. Code §42.0615
Within 60 days of Second Reading	<b>CITY PROVIDES CERTIFIED COPY OF ORDINANCE AND MAPS TO:</b>  1. County Clerk 2. County Appraisal District 3. County Tax Assessor Collector 4. 911 Addressing 5. Sheriff's Office 6. City Department Heads 7. State Comptroller 8. Franchise Holders 9. ESD, as applicable	

**\*Dates in BOLD are MANDATORY dates to follow this schedule. Please advise if deviation.**

**\*\*Newspaper notices to paper in time for publication dates – contact newspaper for notice submission deadlines.**