

Sec. 2-72. - Quorum, vote and records.

Four members of the planning and zoning commission shall constitute a quorum, and the chair shall be counted for the purposes of a quorum. All members shall vote on matters presented for a vote of the commission, unless disqualified. All members of the planning and zoning commission may make motions, ~~except for the chair. When the chair is necessary to establish and maintain a quorum the chair may make motions.~~ Except as specifically provided otherwise by ordinance, Charter or state law, all actions by the commission shall be by a simple majority vote; provided that not less than three affirmative votes shall be required for action on any matter or issue. If a matter is before the planning and zoning commission at a meeting for which only four members are present, and final action on the matter does not receive at least three votes, the matter will be tabled and reconsidered at the next meeting of the commission at which four or more members of the commission are present. The commission acting at a meeting at which four or more members are present may vote to recommend, deny or table the application or request; provided that if the application is for the approval of a subdivision plan or plat the commission may table the request only upon the request of the applicant. A request or application shall not be continued to the next regular meeting and shall be recorded in the minutes as a denial if all members are present for the vote and a motion fails to carry by a majority vote. The planning and zoning commission shall keep or cause to be kept records and minutes of its proceedings.

~~(Ord. No. 440, § 6, 1-6-2004)~~