

APPLICATION & CHECKLIST – ZONING CHANGE

Zoning: Comanche ASH Three, LLC / Sterling Howry

9.06.17

(Name of Owner)

(Submittal Date)

INSTRUCTIONS:

- Fill out the following application and checklist completely prior to submission.
- Place a check mark on each line when you have complied with that item.
- Use the most current application from the City's website at www.cityofkyle.com or at City Hall. City ordinances can be obtained from the City of Kyle.

REQUIRED ITEMS FOR SUBMITTAL PACKAGE:

The following items are required to be submitted to the Planning Department in order for the Zoning Application to be accepted.

- ☒ 1. Completed application form with owner's original signature.
- ☒ 2. Letter explaining the reason for the request.
- ☒ 3. Application fee: \$428.06, plus \$3.62 per acre or portion thereof.

Newspaper Publication Fee: \$190.21 $428.06 + 3.62 + 190.21 = \621.88

Total Fee: ~~\$621.88~~

\$622.98

- ☒ 4. A map or plat showing the area being proposed for rezoning.
- ☒ 5. A clear and legible copy of field notes (metes and bounds) describing the tract (when not a subdivided lot).
- ☒ 6. Certified Tax certificates: County ☒ School ☒ City ☒
- ☒ 7. Copy of Deed showing current ownership.

*** A submittal meeting is required. Please contact Debbie Guerra at (512) 262-3959 to schedule an appointment.

1. Zoning Request:

Current Zoning Classification: R-1

Proposed Zoning Classification: CBD-2

Proposed Use of the Property: Commercial Office Space

Acreage/Sq. Ft. of Zoning Change: Kyle Original Town Lots 14-15 BLK 8 GEO#90613248 ~.13AC

2. Address and Legal Description:

Provide certified field notes describing the property being proposed for rezoning.

Provide complete information on the location of the property being proposed for rezoning.

Street Address: 201 Miller St. Kyle Texas 78640

Subdivision Name/Lot & Block Nos.: Kyle Original Town Lots 14-15 BLK 8 GEO#90613248

Property Recording Information: ☐ Hays County
Volume/Cabinet No. _____

Page/Slide No. _____

3. Ownership Information:

Name of Property Owner(s): Comanche ASH Three, LLC / Sterling Howry

(If property ownership is in the name of a partnership, corporation, joint venture, trust or other entity, please list the official name of the entity and the name of the managing partner.)

Address of Owner: 5450 Bee Cave Rd. #1B, Austin, Texas 78746

Phone Number: 512.306.7900

Fax Number: 512.306.7907

Email Number: showry@philhowry.com

I hereby request that my property, as described above, be considered for rezoning:

Signed: 

Date: 9-5-17

4. Agent Information:

If an agent is representing the owner of the property, please complete the following information:

Agent's Name: _____

Agent's Address: _____

Agent's Phone Number: _____

Agent's Fax Number: _____

Agent's Mobile Number: _____

Agent's Email Number: _____

I hereby authorize the person named above to act as my agent in processing this application before the Planning and Zoning Commission and City Council of the City of Kyle:

Owner's Signature: _____

Date: _____

*Do Not Write Below This Line
Staff Will Complete*

Tax Certificates: ☒ County ☒ School ☒ City

Certified List of Property Owners Within 200' ☒

All Fees Paid: ☒ Filing/Application ☒ Mail Out Costs

Attached Map of Subject Property ☐

Accepted for Processing By: Debbie A. Juarez

Date: PLANNING DEPARTMENT

Date of Public Notification in Newspaper: 9/20/17

Date of Public Hearing Before Planning and Zoning Commission: 10/10/17

Date of Public Hearing Before City Council: 10/17/17

CITY OF KYLE

SEP 12 2017



Comanche Holdings, LLC
5450 Bee Cave Road #1B
Austin, Texas 78746

Phone: 512.306.7900
Fax: 512.306.7900
Web: www.comancheh.com

City Of Kyle – Planning Dept.
Debbie Guerra
100 W Center St.
Kyle, Texas 78640

RE: Zoning Change – 201 Miller Street, Kyle Texas

Dear Ms. Guerra,

I would like to submit this application for a zoning change on the property located at 201 Miller Street in the Central Business District of Kyle on the grounds of conforming use. The property at 201 Miller Street is located on the southeast corner of the Kyle Square. The properties on three side (North –City Park, South – Kyle Fire Dept., East – 225 Main St a commercial development) of 201 Miller Street are currently zoned CBD-2, allowing for a wide verity of commercial use. It our desire to submit the request in order to convert the existing improvements (residential housing) in to a roughly 1,000 square foot commercial office space.

It is our desire to improve the existing parking situation for the City of Kyle and this property by adding curb and gutter and paving the CoK Right of Way for addition open parking.

Please contact me at my office (512.306.7900) and let me know if you have any concerns. If you have any questions or would like to know more about myself or what our plans are, I would appreciate the opportunity to talk with you.

Regards,

-Sterling Howry
Comanche Holdings, LLC