

Task Order

This is Task Order No. **NINE**
consisting of **FOUR** pages.

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated March 12, 2015 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: _____, 2017
- b. Owner: **City of Kyle**
- c. Engineer: **Neptune-Wilkinson Associates, Inc.**
- d. Specific Project (title): **2018 Tanks Rehabilitation**
- e. Specific Project (description): **Minor steel repair, recoating and overcoating as necessary of the Dacy Lane Elevated Tank and Ground Storage Tank No. 2 at Yarrington Road.**

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:
 - 1) Review current condition of tanks and specify appropriate rehabilitation design conforming to TCEQ, AWWA and OSHA requirements.
 - 2) Prepare drawings and specifications as needed to describe the work to be performed and incorporate into project documents.
 - 3) Prepare advertisement for public bid and solicit bid proposals (newspaper publication cost not included).
 - 4) Conduct public bid opening, prepare bid tabulation and make recommendation of contract award.
 - 5) Retain a qualified inspection and testing service to provide detailed inspections and reports on the project welding, steel preparation and coatings application. Coordinate, monitor and pay for up to 30 inspection visits. Alternatively, provide these services under this Task Order.
 - 6) Arrange and coordinate a Pre-Construction Conference at City offices for the contracting parties, inspection service, if required, and representative of

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owner(s) of communication equipment on the elevated tank.

7) Provide construction administration services including monitoring inspections, monthly pay request processing, determine any field orders, and prepare any change orders to the work.

8) Conduct final inspection and prepare Certificate of Construction Completion and warranty documents.

B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

C. Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

1) Owner shall submit and incur cost of publishing Invitation for Bids in the local newspaper.

2) Owner shall remove tanks from service for construction and shall remove and replace SCADA instruments to accommodate the project.

3) Owner shall provide access to project site for inspection and construction of the project.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Furnish review copy of the 90% complete Bid Documents and opinion of probable Construction Cost to Owner.	Within forty-five (45) days of Owner's authorization to proceed with Preliminary Design Phase services.
Owner	Submit comments regarding 90% complete Bid Documents and opinion of probable Construction Cost to Engineer.	

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<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Furnish three (3) copies of the 100% complete Bid Documents and any other final Design Phase deliverables to Owner.	Within fifteen (15) days of Owner's authorization to proceed with Final Bid Documents.
Owner	Submit comments and instructions regarding the 100% complete Bid Documents including a public bid date to Engineer.	Within ten (10) days of the receipt of the Final Bid Documents and any other final Design Phase deliverables from Engineer.
Engineer	Provide Construction Phase Services including conducting bid opening, tabulating bids, recommendation of award, conducting preconstruction meeting, reviewing inspection reports, issuing change orders, reviewing and recommending contractor pay requests, site visits, final inspection, completion of construction certification.	Within one hundred twenty (120) days of the receipt of Owner's executed construction contract.

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Estimated Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)		
a.&b. Preliminary and Final Design Phase	\$5,000.00	Hourly
c. Bidding Phase	2,000.00	Hourly
d. Construction Phase	7,000.00	Hourly
e. Inspection Services (if subcontracted)	18,000.00	Per Visit
TOTAL COMPENSATION (lines 1.a-e)	\$32,000.00	

Compensation items and totals based on Hourly Rates are estimates only.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

None.

8. Other Modifications to Agreement and Exhibits: Not applicable

9. Attachments: Not applicable

10. Other Documents Incorporated by Reference: Not applicable

11. Terms and Conditions

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Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2017.

OWNER:

CITY OF KYLE

By: _____

Print Name: R. Todd Webster

Title: Mayor

ATTEST:

Jennifer Vetrano, City Secretary

Address: P.O. Box 40

Kyle, Texas 78740

ENGINEER:

NEPTUNE-WILKINSON ASSOCIATES, INC.

By: _____

Joel D. Wilkinson

Print Name: Joel D. Wilkinson, P.E.

Title: President

Engineer License or Firm's F-359
Certificate No. (if required): _____
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: John A. Bartle, P.E.

Title: Neptune-Wilkinson Associates, Inc.

Address: 4010 Manchaca Road

Austin, TX 78704

E-Mail: johnnwainc@sbcglobal.net
Address: _____
Phone: (512) 462-3373

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PROPOSED SCHEDULE 2018 TANK REHABILITATION

CITY OF KYLE

June 5	Task Order No. 9 Proposal to Leon / Jason
June 20	Council to consider T.O. No. 9
June 27	Mayor to sign T.O. No. 9
August 11	90% docs
August 25	100% docs
August 25	Notice to Paper (Fri)
August 30	Publish in paper (Wed)
September 28	Bid Opening (Thurs)
October 17	Award (Tues)
October 30	Pre con, NTP
December 22	Dacy Elevated Tank complete
January 8	Begin Yarrington Tank #2
February 28	Yarrington #2 complete
March 9	Certificate of Construction Completion
Contract Period	October 30, 2017 - March 9, 2018 (130 days)