

Section 504 Self-Evaluation Form**Grant Recipient:** City of Kyle**TxCDBG Contract No:** 7216212**Brief Description of Project:** Sewer Improvement in support of Alsco, Inc.

1. Identify individual(s) responsible for collecting information for the Section 504 Self-Evaluation Review. City Manager
2. Identify the individual(s) with disabilities and/or organizations (representing persons with disabilities) that were consulted for the self-evaluation review. Describe how they participated in the self-evaluation review. No specific individuals or organizations were consulted. All public notices and hearings regarding TxCDBG programs and compliance solicit participation from disabled individuals
3. Describe Section 504 nondiscrimination notification procedures (example: newspaper advertisements, utility inserts, flyers, postings at public facilities). The City of Kyle has adopted grievance procedures regarding Section 504 and published a notice regarding these procedures.
4. List policies that may limit participation of individuals with disabilities in Contractor programs, projects, and activities. None
5. Identify and list public facilities that limit accessibility. None
6. Describe contractor in-house procedures for circulating information on Section 504 and procedures for staff training on Section 504. Information provided at conferences workshops and other sources of distribution for review and implementation if needed.
7. Identify Section 504 contractor complaint procedures. Attached resolution covers complaint procedures.
8. Describe Contractor's efforts to ensure compliance of Section 504 by third party contractors (Construction Contractors, Engineers, Administrators, etc.). All third party contracts under the city's CDBG program include language of non-discrimination on the basis of disability.
9. Describe Contractor's efforts to make documents and publications available to individuals with special needs (examples: large print, audio tape, Braille, computer disks). The City of Kyle has not received any requests for information in alternate medium formats.
10. List special information services that are available (examples: telephone listening devices, information sheet on TDD Relay Texas Service Center for the deaf, interpreters, readers, listening devices, audio visual presentations, automated electronic devices, assistive listening devices, documents in Braille etc.). The City of Kyle is able to provide readers and audio or visual information upon request
11. List emergency evacuation procedures. Currently the City of Kyle does not have any disabled employees that may require assistance evacuating a building during an emergency. However, evacuation of employees is accomplished through appropriate exits that are clearly marked for the purpose.