

City of Kyle, Texas
FISCAL NOTE

DATE OF COUNCIL CONSIDERATION: August 17, 2016
CONTACT CITY DEPARTMENT: Community Development
CONTACT CITY STAFF: Howard Koontz, Director

SUBJECT:

Authorize the City Manager to execute a 60-month lease with BIZDOC, INC., San Marcos, Texas, for a Kyocera 306ci photocopier for the City of Kyle Community Development Department, in the amount of \$270.00 per month based on an average monthly volume of 10,000.

CURRENT YEAR FISCAL IMPACT:

This 60-month lease agreement with BIZDOC, INC., will require expenditure of funds from the Building Inspection Department's approved budget for FY 2015-16 and from future approved annual budgets (General Fund) as follows:

1. City Department:	Building Inspection
2. Project Name:	60-Month Copier Lease
3. Budget/Accounting Code(s):	110-117-54175
4. Funding Source:	Approved FY 2015-16 Budget (General Fund)
5. Current Appropriation:	\$ 14,500.00
6. Unencumbered Balance:	\$ 3,561.75
7. Amount of This Action:	\$ (540.00) (For 2-months remaining in FY 2016)
8. Remaining Balance:	<u>\$ 3,021.75</u>

FUNDING SOURCE OF THIS ACTION:

The funding for this 60-month lease agreement will be provided from the Fiscal Year 2015-16 approved budget and future approved annual budgets of the Building Inspection Department

ADDITIONAL INFORMATION/COUNCIL ACTION:

N/A.

 8/11/2016

Perwez A. Moheet, CPA - Date
Director of Finance