

Task Order

This is Task Order No. SEVEN
consisting of FOUR pages.

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated March 12, 2015 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: September 20, 2016
- b. Owner: City of Kyle
- c. Engineer: Neptune-Wilkinson Associates, Inc.
- d. Specific Project (title): Electrical Work Associated with SCADA System
- e. Specific Project (description): Prepare bid documents and administer the public bidding of electrical site work for the installation of SCADA equipment (provided by others) at six City-owned lift stations and the City's wastewater treatment plant.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:
 - 1) Prepare bid documents to describe electrical work necessary to interface with new SCADA equipment (provided by SCADA Supplier) for monitoring lift stations and treatment plant function (as specified by SCADA Supplier).
 - 2) Prepare advertisement for public bid and solicit bid proposals (newspaper publication cost not included).
 - 3) Conduct public bid opening, prepare bid tabulation and make recommendation of contract award.
 - 4) Provide construction administration services including monthly pay request processing, determine any field orders and prepare any change orders to the work.
- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

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3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement

4. Owner's Responsibilities

A. Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- 1) Owner shall provide description of the scope of work for the SCADA equipment provider and the necessary technical requirements for electrical wiring, towers and antennas.
- 2) Owner shall provide staking for the location of SCADA panel and antenna at each lift station site and treatment plant site and access to sites if required by prospective bidder(s).
- 3) Owner shall submit and incur cost of publishing the Invitation for Bids in the local newspaper.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

| <u>Party</u> | <u>Action</u> | <u>Schedule</u> |
|--------------|---|---|
| Engineer | Furnish two (2) review copies of the 90% complete Bid Documents to Owner . | Within forty (40) days of Owner's authorization to proceed. |
| Owner | Submit comments regarding 90% complete Bid Documents to Engineer. | Within ten (10) days of the receipt of 90% complete Bid Documents. |
| Engineer | Furnish three (3) copies of the 100% complete Bid Documents and any other final phase deliverables to Owner. | Within ten (10) days of Owner's authorization to proceed with Final Bid Documents. |
| Owner | Submit comments and instructions regarding the 100% complete Bid Documents and setting the date for a non-mandatory pre-bid meeting with site visit and public bid opening to Engineer. | Within seven (7) days of the receipt of the Final Bid Documents and any other final phase deliverables from Engineer. |
| Engineer | Provide construction phase services including conducting bid opening, tabulating bid, recommendation of award, issuing change orders, reviewing and recommending | Within the construction period defined in the construction contract. |

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| | | |
|--|---------------------------------|--|
| | contractor pay requests. | |
|--|---------------------------------|--|

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

| Description of Service | Amount | Basis of Compensation |
|---|-----------------|-----------------------|
| 1. Basic Services (Part 1 of Exhibit A) | | |
| a. Bid Documents Preparation Phase | \$6,000 | Hourly |
| b. Public Bidding Phase | 2,000 | Hourly |
| c. Construction Administration Phase | 3,000 | Hourly |
| | | |
| TOTAL COMPENSATION (lines 1.a-c) | \$11,000 | |

Compensation items and totals based on Hourly Rates are estimates only.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

Not applicable.

8. Other Modifications to Agreement and Exhibits:

Not applicable.

9. Attachments:

Not applicable.

10. Other Documents Incorporated by Reference:

Not applicable.

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is **September 20, 2016.**

OWNER:

CITY OF KYLE

By: _____


Print Name: R. Todd Webster

Title: Mayor

ENGINEER:

NEPTUNE-WILKINSON ASSOCIATES, INC.

By: _____


Print Name: Joel D. Wilkinson, P.E.

Title: President

Engineer License or Firm's Certificate No. (if required): F-359
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

ATTEST: _____

Jennifer Vetrano
City Secretary

Name: John A. Bartle, P.E.

Title: Neptune-Wilkinson Associates, Inc.

Address: P.O. Box 40
Kyle Texas 78740

Address: 4010 Manchaca Road
Austin, TX 78704

E-Mail: johnnwainc@sbcglobal.net
Address: _____
Phone: (512) 462-3373

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