

Task Order

This is Task Order No. FOUR,
consisting of FOUR pages.

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated **March 12, 2015** ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: November 17, 2015
- b. Owner: City of Kyle
- c. Engineer: Neptune-Wilkinson Associates, Inc.
- d. Specific Project (title): Tenorio Addition Wastewater System Rehabilitation Phase One-B
- e. Specific Project (description): Complete plans and specifications and prepare bid documents to replace the gravity flow sewer lines in the Tenorio Addition and between Castillo Street and South Old Stagecoach Road.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:
 - 1) Revise two easements necessary for the project and aid in easement acquisition.
 - 2) Revise and update previous 90% complete construction plans.
 - 3) Prepare right-of-entry forms for use by City staff in obtaining route for new sewer service line.
 - 4) Prepare construction specifications and bid documents and opinion of cost.
 - 5) Prepare advertisement for bid and solicit bids.
 - 6) Conduct public bid opening, prepare bid tabulation and make recommendation of contract award.
 - 7) Attend preconstruction conference.

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- 8) Attend up to two (2) public meetings related to service line routing.
- 9) Provide construction administration services including pay request processing, change order(s) and six (6) periodic work progress observations.
- 10) Conduct a pre-final inspection of the work area at substantial completion, issue list of completion items and conduct a final review of work performed.
- 11) Provide record drawings.

B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- 1) Owner shall submit and incur cost of publishing Invitation for Bids in the local newspaper.
- 2) Owner shall obtain necessary easements to construct the project prior to advertisement for bids including any compensation for easement grantor.
- 3) Owner shall provide staff support in negotiating service line routing acceptance by property owners.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

| <u>Party</u> | <u>Action</u> | <u>Schedule</u> |
|--------------|--|--|
| Engineer | Furnish updated wastewater line easements ready for execution. | Within seven (7) days of Owner's authorization to proceed. |

| <u>Party</u> | <u>Action</u> | <u>Schedule</u> |
|--------------|---|---|
| Engineer | Furnish three (3) copies of the 100% complete Drawings and Specifications, assembled drafts of Construction Contract Documents and any other final Design Phase deliverables to Owner. | Within forty (40) days of Owner's authorization to proceed with Final Design Phase services and execution of Task Order. |
| Owner | Submit comments and instructions regarding the 100% complete Drawings and Specifications, Construction Contract Documents and any other final Design Phase deliverables to Engineer. | Within seven (7) days of the receipt of the final Drawings and Specifications and any other final Design Phase deliverables from Engineer. |
| Engineer | Furnish three (3) copies of the final 100% complete Drawings and Specifications, assembled Construction Contract Documents, bidding-related documents and any other final Design Phase deliverables to Owner. | Within seven (7) days of the receipt of Owner's comments and instructions regarding the final Drawings and Specifications and any other final Design Phase deliverables and notice that easements are executed. |

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

| Description of Service | Estimated Amount | Basis of Compensation |
|--|--------------------|-----------------------|
| 1. Basic Services (Part 1 of Exhibit A) | | |
| a. Final Design Phase (A1.03) | \$12,000.00 | Hourly |
| b. Bidding or Negotiating Phase (A1.04) | 2,500.00 | Hourly |
| c. Construction Phase (A1.05) | 5,500.00 | Hourly |
| 2. Additional Services (Part 2 of Exhibit A) | | |
| a. Easement Preparation (A2.01) | 2,000.00 | Hourly |
| TOTAL COMPENSATION (lines 1.a-c and 2a) | \$22,000.00 | |

Compensation items and totals based on Hourly Rates are estimates only.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: **Not applicable**

8. Other Modifications to Agreement and Exhibits: **Not applicable**

9. Attachments: **Not applicable**

10. Other Documents Incorporated by Reference: **Not applicable**

11. Terms and Conditions

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Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is November 17, 2015.

OWNER:

CITY OF KYLE

By: _____

Print Name: R. Todd Webster

Title: Mayor

ATTEST:

Amelia Sanchez, City Secretary

Address: P.O. Box 40
Kyle Texas 78740

ENGINEER:

NEPTUNE-WILKINSON ASSOCIATES, INC.

By: _____



Print Name: Joel D. Wilkinson, P.E.

Title: President

Engineer License or Firm's Certificate No. (if required): F-359
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: John A. Bartle, P.E.

Title: Neptune-Wilkinson Associates, Inc.

Address: 4010 Manchaca Road
Austin, TX 78704

E-Mail: johnnwainc@sbcglobal.net
Address: _____
Phone: (512) 462-3373

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